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| **Finchley College course booking form, 2025** |  |  |  |
| **Engineering surveying courses are held in London every month on the first three weekends and every other month for a block of 12 days over two weeks.****In Manchester, we offer a block of 5 days on the third week of every month**Please note that a final £100 fee is payable upon certificate claim towards internal verification of the certificate achievement.

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|  **Course Title** | **Fees****Including VAT** | **Times** | **Please tick** |
| * **ProQual Level 3 Diploma in Engineering Surveying for existing engineers and surveyors only**
* **Duration: 4 days**
 | £1412.50 plus VAT (£1695 inc. VAT) | To be agreed upon with each learner |  |
| * **Graduate training program**

**Duration: 5 consecutive days or 6 weekend sessions in one month.****Please note that there is no qualification for this course.** | £1295 plus VAT (£1554) | 11.00 to 5.30 pm |  |
| * **Beginners to advanced level**
* **12 weekend sessions over two months or a block of 12 days over two weeks**

**This course includes a level 3 Diploma qualification at extra fees.** | £2495 plus. (£2995) | 11.00 to 5.30 pm |  |
| * **Beginner to enhanced level**
* **This course includes full diploma qualifications, as well as First Aid at Work, training in AutoCAD, Building Information Modelling, and site engineering techniques**
* **Duration: 18 weekend sessions over three months or 12 weekends and 12 weekdays over two months.**
 | £3329 plus VAT with qualifications (£3995) | 08.30 am to 5.30 pm |  |
| * **Level 3 First Aid at Work training**
 | £250 |  |   |
| * **AutoCAD for beginners, AutoCAD for engineers**
 | £300 for one day£495 for two days |  |   |
| * **Level 3 or 6 Diploma in Construction Contracting Operations**
 | £1795 |  |   |
| * **Level 6 NVQ Diploma in Construction Site Management**
 | £2395 |  |   |
| * **Level 7 NVQ Diploma in Construction Senior management**
 | £2395 |  |   |

**For more details about each course, please see the course brochure.*** **3% discount for payments in full in advance**
* We accept payments online, by card at the college, or by bank transfer. Introduce **a friend and receive a reward of £50!**
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| * Bank details: Finchley College (Business account), Sort Code: 09-01-27, Account no. 44018113, please write your name as a reference
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| **Please complete the form below.**

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| Learner registration form |   |
| Course title |   |
| Start date |   |
| First Name |   |
| Middle name |   |
| Surname |   |
| Gender |   |
| Date of Birth |   |
| Nationality/Ethnicity |   |
| Address |   |
| City |   |
| Postcode |   |
| Mobile |   |
| Email |   |
| Any Disability |   |
| Any Medical Condition |   |
| Name of next of Kin |   |
| Emergency contact no. |   |
| Course fee paid |   |
| Method of payment |   |
| Current Job |   |
| Name of current employer |   |
| Do you have CSCS card? |   |
| Do you have permission to work, live, and study in the UK? |   |
| Existing qualifications |   |
| Name of last college or University you attended |   |
| How did you hear about us? |   |
| Why Did you choose Finchley College? |   |
| What do you expect to gain from this course? |   |
| Please write below how you want your name to appear on your certificate. |   |
| First and middle name |   |
| Surname |   |
| DOB |   |
| Gender |  |
| Do you have learning difficulties? |   |
| Ethnicity- Please select from below |   |
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| **Ethnicity** |  |
| 31 - 31 - White - English / Welsh / Scottish / Northern Irish / British |
| 32 - 32 - White - Irish |  |
| 33 - 33 - White - Gypsy or Irish Traveller |  |
| 34 - 34 - White - Any Other White background |
| 35 - 35 - Mixed / Multiple ethnic group  - White and Black Caribbean |
| 36 - 36 - Mixed / Multiple ethnic group  - White and Black African |
| 37 - 37 - Mixed / Multiple ethnic group - White and Asian |
| 38 - 38 - Mixed / Multiple ethnic group - Any Other Mixed / multiple ethnic background |
| 39 - 39 - Asian / Asian British Indian |  |
| 40 - 40 - Asian / Asian British Pakistani |  |
| 41 - 41 - Asian / Asian British Bangladeshi |  |
| 42 - 42 - Asian / Asian British Chinese |  |
| 43 - 43 - Asian / Asian British - Any other Asian background |
| 44 - 44 - Black / African / Caribbean / Black British African |
| 45 - 45 - Black / African / Caribbean / Black British Caribbean |
| 46 - 46 - Black / African / Caribbean / Black British Any other Black / African / Caribbean background |
| 47 - 47 - Other ethnic group Arab |  |
| 98 - 98 - Any other ethnic group |  |
| 99 - 99 - Not known/not provided |  |
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| **Finchley College Terms & Conditions:****Course timetable:** Timetables are subject to change. Please check with the admissions office before you book any accommodation.**Your chances of employment after completion of training:**We cannot guarantee employment after completion of training as it depends on many factors beyond our control. However, we will offer you advice and references. Learners who are beginners in the enhanced course have a much better chance of finding employment.**Refund Policy:**There are no refunds under any circumstances once payment has been made. Therefore, we strongly recommend that you make sure you can afford the course fee and can start and finish it. Please note that you indicate that you have read the terms and conditions and have agreed to them by payment of course fees. **Course duration:** The duration for each course is fixed and agreed upon with each learner. Learners must sign and agree to a deadline to complete and submit all practical assessment criteria and assignments. After this period, learners are deemed to have abandoned their course and will be charged again for resuming their studies.Extension of course duration will be chargeable at £500 per month plus VAT. (4 Sessions per month)**Course fees**: Fees are agreed upon with learners and can be paid in full in advance or by installment**GDPR PRIVACY NOTICE:** Please note that we are claiming a legitimate interest in maintaining your details on our systems as a college. Please sign below to confirm that you agree with this. If we are obliged, we will not share your data with anyone except awarding bodies or education authorities or for legal reasons. We will contact you occasionally to inform you of our new or revised courses.**Student declaration** I have read and understood the terms and conditions, my rights and responsibilities, assessment procedures and regulations, and the appeals procedure. I know there are no refunds for any reason once the payment has been made. Furthermore, I understand that I must attend at least 80% of lectures and fulfil course pass criteria to receive the qualification. If any course fees remain unpaid, the college reserves the right to withhold the certificate issue. In the event of an agreement to pay fees in installment, I agree to pay on time. I remain liable for payment of the balance of fees plus any applicable interest, even if I do not resume my course within the agreed-upon time frame.* I confirm that I can remain and study in the UK. Yes/NO
* I understand that to qualify for certificates from the Awarding body, I must pass practical and knowledge assessments stipulated by the awarding body.
* I agree that Finchley College will retain my details.
* I understand that payment is nonrefundable once it is made, and I agree to late completion penalties
* If I pay by installment, the remaining balance must be paid even if I withdraw from the course.
* I understand that there are no free trial lessons, and all lessons must be paid for.
* I understand that course duration is fixed, and extra attendance will be chargeable at the rate of £300 p/d plus VAT
* I understand that any written work I submit is my own and not plagiarised or produced by AI or anyone else.

Please sign here to confirm you have read and agree to the terms and conditions:Candidate Name: Signature: Date:  Finchley College Director: Name: M.R. Seif Nobakht Signature: Date:  |
| **Payment by bank transfer** **Account name: Finchley College, Business account,** **Sort code: 09-01-27, Account no. 44018113** |

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